



Endeavour Quay

GENERAL CONDITIONS & RULES

Health and Safety Information Booklet

Welcome to Endeavour Quay

For your own Health & Safety and that of others, you are required to read and retain this Information Booklet and observe all the conditions and rules whilst you are on this site.

Should you have any questions concerning safety issues please contact the site operators on the number below:

023 9258 4200

Endeavour Quay Limited, Mumby Road, Gosport, Hampshire, PO12 1AH
Fax: (023) 9252 3980 ■ Email: enquiries@endeavourquay.co.uk



General Conditions and Rules that apply throughout Endeavour Quay

- 1 All visitors, contractors and agents must report and 'sign in and out' at the Endeavour Quay Reception, off Quay Lane, Gosport, Hampshire.
- 2 All subcontractors and those working on vessels must hold current 3rd party liability insurance of a minimum of £5million.
- 3 All personnel are to observe the safety signs displayed around the site.
- 4 All work must be carried out by competent and trained personnel, copies of Certificates Permits, etc. must be made available for inspection by EQ personnel on request.
- 5 The drinking of alcohol or the taking of illegal drugs on the site is strictly forbidden.
- 6 No persons or Company are permitted to bring into the yard any items of plant hired without prior written permission and terms agreed.
- 7 The use of ladders will not be permitted as a repeated means of access to the deck of any vessel which measures 3.5 meters or more above ground level. Other forms of access such as steps or scaffold towers must be used over this height, the site of which is to be determined by EQ personnel.
- 8 Ladders, staging and such like that are considered unsafe or inappropriate for the purpose, will be removed.
- 9 All hazardous waste, including batteries, full or empty antifoul and paint tins, oil filters etc, are to be removed from the yard and not to be deposited in the general waste bins.
- 10 All general waste is to be disposed of in the bins provided.
- 11 Hazardous products or materials are to be stored in approved cabinets and conditions as recommended by the manufacturer.
- 12 Prior to the vessel departing the area beneath the boat is to be thoroughly cleaned and swept and arisings appropriately disposed.
- 13 The moving of shores, cradle arms and other supporting structures is strictly forbidden.
- 14 Only EQ personnel are authorised to operate the plant and equipment.
- 15 Use of electrical sockets is subject to prior permission.
- 16 No unaccompanied or unsupervised children are allowed into the yard and premises.
- 17 No dogs allowed on the site.

Conditions that apply when using or occupying any of the undercover areas of the Yard

- 18 There is strictly **No Smoking** inside of the buildings or within 5 metres of the same.
- 19 All fire exit routes are to be left clear and unobstructed at all times.
- 20 No petrol or diesel engines are to be operated in the buildings.

- 21 All fuel and gas tanks are to be drained or removed prior to the vessel being stored in the buildings.
- 22 It is not permitted to park vehicles within the buildings.

Conditions of use of the open yard areas

- 23 It is forbidden to undertake the following-
 - a Stay aboard the vessel overnight.
 - b Climb or be hoisted up the mast whilst the vessel is ashore.
 - c Work on the hull and superstructure without safe handrails and protective equipment.
- 24 No vehicles to be driven into the site without permission.
- 25 Sails and dodgers are to be removed from masts and booms whilst the boat is ashore.

Conditions of the use of pontoons

- 26 All persons that are not deemed as competent swimmers must wear a life jacket at all times whilst on the pontoon.
- 27 Due the exposed nature of the pontoons all users must be aware that in certain weather conditions and as a result of passing ships, the pontoons may move in a violent manner.
- 28 Extra care to be taken in freezing weather conditions as surfaces may be slippery.
- 29 No fishing is permitted from the site or pontoons.

General Health & Safety

- 30 Attention is drawn to the Marina Projects Group Health & Safety Policy, a copy is available from the Reception.
- 31 All accidents or 'near miss' incidents are to be reported immediately to any EQ personnel.
- 32 If you see something that looks dangerous, please report it immediately to any EQ personnel.
- 33 The following operations will not be permitted without first obtaining a work permit and submitting for approved a Risk Assessment and Method Statement:-
 - a Welding cutting or grinding.
 - b Spraying of any type of paint or material.
 - c Sand, grit, or slurry blasting.
- 34 All items of equipment used to build, maintain or repair vessels must be operated by competent and trained personnel.
- 35 All personnel must be at least 15 metres away from any boat lifting and moving machinery that is in operation.
- 36 In the event the Fire Alarm sounds all persons are to proceed to the Fire Assemble Point without delay.
- 37 First Aid points are found throughout the building and in the EQ Reception area.
- 38 PPE is to be worn for certain yard operations refer to risk assessment to be found in EQ reception.